

**Annapolis Area Christian School**  
**Middle School Supervised Study (SST) Parent Information 2022 - 2023**

The following is to help clarify all SST procedures. All students must be registered with an updated emergency contact sheet.

**Cost:** (one-time application fee of \$15, charged after first visit)  
\$6 for picking up a student between 3:30 and 4:00  
\$6 per hour after 4:00, pro-rated \$1 for each 10 minutes  
After 6:00=\$1 per minute (with a \$10 minimum charge)

**Bills:** Bills will be emailed the first week of each month for the previous month's SST, and must be paid by the end of the month in order to avoid a \$15 late fee. If you have any questions/problems with your bill, please email me at [bnieman@aacsonline.org](mailto:bnieman@aacsonline.org) and I will send you a copy of the sign-out sheet for your child.

**Payment:** Payment may be made by cash or check (blue or black ink only please). Please return your payment to the SST instructor on duty, put them in my box in the office, or mail them to the Bestgate campus to my attention.

**\*\*Make all checks payable to AACCS\*\***

**Location:** We will try to keep the location as steady as possible. On occasion the students are allowed to go to the gym or outside, in which case a note will be left on the classroom door and the entry door of the school. The location *may* vary, but SST will almost always be the main lobby. The only exceptions to this rule will be if there is a sports game that a majority of the students desire to attend. (If we attend a game, a note will be left on the door, we will have the sign-out book with us, and all SST students will be sitting together.)

**Rules:** Students must report to SST by **3:30**. Any students arriving late will receive a warning. If this happens more than once the student will receive a silent lunch. Students must work on homework silently until 4:00, at which point they may choose to talk quietly, read/study, or play a game. Students found skipping/avoiding SST (that includes going to games unsupervised) will be automatically given a detention.

**School Closings:** There will be NO SST on half days or any days with weather-related closings.

Thank you, and if you have any questions/concerns, feel free to email me,  
Becky Nieman  
[bnieman@aacsonline.org](mailto:bnieman@aacsonline.org)  
SST Director

# Supervised Study Registration Policy 2022 - 2023

## Pre-Registration Required, Fee-\$15.00 Nonrefundable

Please make checks payable to AACCS and mark in the memo "Supervised Study Registration." Checks should be written in blue or black ink. Parent will be responsible for filling out registration card and emergency contact sheet before the child can attend Supervised Study.

- Cost: \$6.00 per child per hour after 4 pm with a set fee of \$6 for pick-ups between 3:30 – 4 pm
- Supervised Study ENDS at 6:00 pm. Late Fee--\$1.00 per minute after 6:00 p.m. with a \$10.00 minimum.

## Registration for Middle School Supervised Study

Student's Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Authorized Person(s) to Pick-Up: \_\_\_\_\_

Please fill in the days and times you expect your student to be in Supervised Study.

|           | Monday | Tuesday | Wednesday | Thursday | Friday |
|-----------|--------|---------|-----------|----------|--------|
| 3:00-4:00 |        |         |           |          |        |
| 4:00-5:00 |        |         |           |          |        |
|           |        |         |           |          |        |

5:00-6:00

**Fee: \$6.00 per hour (i.e.—any time before 4:00= \$6, add \$1 for every 10 minutes after 4:00)**

Person Responsible for Billing: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email (for emailing SST bills): \_\_\_\_\_